

**College and Career Access Pathways (CCAP) Partnership Agreement
between
Solano Community College
and
Mare Island Technology (MIT) Academy**

I. Background: AB 288, passed by the California legislature and signed by the Governor on October 8, 2015, establishes the opportunity for the governing boards of a community college district and a school district to create a College and Career Access Pathways (CCAP) Partnership Agreement to offer or expand dual enrollment opportunities for K-12 students in order to:

- Develop seamless pathways from high school to the community college for career technical education or transfer to a 4-year degree granting institution,
- Improve high school graduation rates, and
- Help high school students, particularly those underrepresented in higher education, become college and career ready.

Improving educational attainment rates is essential to the health of California's economy. The state Employment Development Department estimates that there will be 2.6 million new jobs by 2020, 64% of which will require at least some college training. If current college participation rates continue, however, the state will be short at least 1 million workers with bachelor's degrees and an additional 1 to 1.5 million workers with some college training by 2025. The College and Career Access Pathways Partnership provides educational institutions greater flexibility in expanding concurrent enrollment programs for high school students, thus providing more opportunities for students who need extra support, encouraging more students to enter post-secondary education, and offering new challenges for students already excelling in high school.

II. Purpose: The purpose of this College and Career Access Pathways (CCAP) Partnership Agreement is to delineate the terms of the partnership between Solano Community College and MIT Academy, an independent charter school in the Solano Community College service area, specifically in relation to the following elements:

1) Criteria to assess MIT Academy student ability to benefit from the courses.

- *General criteria.* MIT Academy students in good academic standing (GPA ≥ 2.0) are defined as being able to benefit from the courses offered on the MIT Academy campus, with the caveat that any prerequisites are either completed or waived. Students with GPAs of ≤ 2.0 are required to have permission of the Academic Advisor to enroll.

MIT Academy will ensure that all students in Grade 11 who have an Individual Education Plan or a 504 Plan for Special Education services are registered with the Solano Community College Disabilities Services Program to ensure appropriate accommodations.

- *Specific criteria for English 1/LR 10.* MIT Academy students in grade 12 will enroll in SCC English, as follows:
 - *Fall semester:* Students with $\geq B$ in MIT English 11 OR a 2.6 GPA for Grade 11 overall will enroll in SCC English 1/LR 10; students with a C in English 11 OR a GPA of 2.0-2.5 for Grade 11 overall will enroll in SCC English 360.

- *Spring semester:* Students who have completed English 1/LR 10 in the fall may enroll in English 2; students who successfully completed English 360 in the fall will enroll in English 1/LR 10.

MIT Academy will provide a support course for both English 360 and English 1/LR10 concurrently with the Solano Community College courses for those students needing additional assistance. All students will take the placement test in English as a means of collecting data, not for the purposes of placement.

Specific criteria for Math 11. MIT Academy students who have completed Algebra 2 with a grade of $\geq C$ by the end of grade 11 will enroll in SCC Math 11. MIT Academy will provide a support course for Math 11 concurrently with the Solano Community College course for those students needing additional assistance.

Those students who completed grade 11 but did not pass Algebra 2 with a grade of $\geq C$, will take SCC Math 104, Intermediate Algebra, on the MIT Academy campus in the summer or fall semesters through this agreement, if there is sufficient enrollment. If there is not sufficient enrollment, students will enroll in Math 104 and then Math 11 at the SCC Vallejo center.

All students will take the placement test in math as a means of collecting data, not for the purposes of placement.

2) ***Number of MIT Academy students to be served annually & projected FTES.*** MIT Academy estimates that 400 students will be served annually and that they will generate 100 FTES.

3) ***Protocols for information sharing.***

- *General information.* For tracking and planning purposes, Solano Community College will provide the following information to MIT Academy:
 - All data required for the annual report (see “Additional Agreements” below.)
 - For each course offered on the MIT Academy campus,
 - the rate of completion of MIT Academy students compared to the historical rate of completion for all students
 - average grade of MIT Academy students compared to the historical average grade for all students.

This information will be provided in a timely manner, but in no case more than 6 weeks after the end of the semester.

- *Specific protocols for English 1/LR 10 and Math 11.* MIT Academy recognizes that students taking community college courses have the right to privacy regarding grades, and the school has no wish to undermine that right. However, English 1/LR 10 and Math 11 are part of a CSU CAPP Demonstration Project pilot, and certain individual data is needed for the purpose of judging the validity of the pilot. MIT Academy will obtain individual releases from students giving permission for the school to access their English and math placement scores and their course grades for English 360, English 1/LR 10, and Math 11. Solano Community College will provide that information by student name upon receipt of the written permission statements.

Additionally, both SCC and MIT Academy recognize that the collaborative nature of the college course-support course model requires that teachers and instructors from both institutions freely exchange information, including but not limited to, the following:

- Curriculum
- Assignments
- Assessments
- Criteria for assessment scoring/analysis
- Expectations
- Collective and individual student progress

4) **Protocols for joint facilities use.** MIT Academy will provide, at no charge, facilities for the use of Solano Community College during the school day, in the afternoon/early evening, and on the weekend for the provision of the courses and sections agreed to by both parties annually. For those courses requiring computer and Internet, e.g. CIS courses or online courses, MIT Academy will provide this access to both.

5) **Protocols for enrollment, including parental consent.** Solano Community College will use a “batch enrollment” system for all courses provided on the MIT Academy campus. That system will operate as follows:

- Solano Community College will provide the MIT Academy Academic Advisor the course and section(s) CRN before the schedule is published.
- MIT Academy students will apply to Solano Community College individually and receive a student ID number.
- For each Solano Community College course offered on the MIT Academy campus, the MIT Academic Advisor will submit the list of student names, ID numbers, school permissions, and parental permissions electronically to the Solano Community College Admissions Office well before the opening date/time for ECHS registration.
- The Solano Community College Admissions Office will use the batch enrollment information to enroll the MIT Academy students and send them enrollment confirmation.

6) **Point of contacts for Solano Community College and MIT Academy.** The points of contact for Solano Community College and MIT Academy are noted below:

For Solano Community College:

(Name)
(email; telephone number)

For MIT Academy:

Matt Smith, Superintendent/Director
msmith@mitacademy.org; 707.552. 6482

7) **Priority for registration equal to Early College High School (ECHS).** Because MIT Academy is an ECHS, Solano Community College will provide registration priority for MIT Academy as for other ECHSs.

8) **Scope and nature of Solano Community College courses to be offered on the MIT Academy campus.**

- *General scope and nature*

Courses: Solano Community College will offer both career technical education courses and academic courses on the MIT Academy campus, as agreed upon by the

parties annually. The career technical courses will be determined in relation to the MIT Academy career pathways, informed by the articulation process involving staff from MIT Academy and the Solano Community College Computer Information Science Department. The academic courses will be transferable to UC/CSU and will preferably meet CSU General Education requirements. Additionally, all 12th grade MIT students will complete Solano Community College Counseling 101 or the equivalent. The current plan also includes the development of a counseling course modeled on the Santa Barbara Community College class for high school underclassmen, "Get Focused, Stay Focused." If both parties agree, this class will be required for all entering 9th graders.

In no case will Solano Community College offer physical education courses or any other course other than those that further the academic or career technical goals outlined above.

For the English 1/LR 10 and Math 11 pilot, Solano Community College will work with the instructors, as required, to underscore the MIT Academy need for curricular consistency among the sections and across several years in relation to assignments and assessments. MIT Academy will pay a small annual stipend to the instructors to ensure this continuity and to provide opportunities for collaboration between Solano Community College instructors and MIT Academy support class teachers.

Books/materials: Solano Community College will request that instructors of courses on the MIT Academy campus use low-cost or free materials and textbooks whenever possible.

Instructors: If Solano Community College anticipates difficulty in finding instructors for any courses on the agreed-upon annual list, the contact person or designee will inform MIT Academy at least 3 months prior to the course starting date, and MIT Academy will attempt to locate a qualified instructor.

To maximize the success of MIT Academy students in the pilot project, Solano Community College will make every effort to have a single instructor for English 360 and English 1/LR 10 and a single instructor for Math 11. To further ensure positive outcomes, Solano Community College will make every effort to name these instructors by February for the ensuing summer, fall, and spring semesters.

- *Specific scope and nature.* The listing of Solano Community College courses to be offered on the MIT campus and the days/time, number of weeks, room number, enrollment cap, and enrollment minimum, will be attached to this agreement as an annual addendum completed by December 31 each year for the following summer, fall, and spring sessions.

III. Additional agreements: Additionally, the parties agree to the following:

- 1) Certifications regarding instructors and courses, as follows:
 - Solano Community College certifies that no instructor who is assigned to teach courses on the MIT Academy campus will ever have been convicted of any sex offense.

- MIT Academy and Solano Community College certify that no community college instructor will displace or cause termination of an existing MIT Academy teacher teaching the same course, and no MIT Academy teacher will displace or cause termination of an existing Solano Community College instructor teaching the same course.
- Solano Community College certifies that offering a given community college course at MIT Academy will not reduce access to the same class at the community college campus and that no course that is oversubscribed or has a wait list will be offered through this partnership.
- Solano Community College and MIT Academy certify that they will operate all programs under this Agreement in compliance with their respective local collective bargaining agreements.
- Solano Community College certifies that participation in this CCAP partnership is consistent with the core mission of the community colleges pursuant to Section 66010.4 and that MIT Academy students participating in this partnership program will not lead to enrollment displacement of otherwise eligible adults in the community college.
- MIT Academy certifies that any SCC remedial course on the school campus will be offered only to high school students who do not meet their grade level standard in math, English, or both on an assessment in grade 11, as detailed in Section II.1 above.

2) Stipulations regarding enrollment, as follows:

- Solano Community College classes on the MIT Academy campus may be limited in enrollment to MIT Academy students only during regular school day.
- MIT Academy students may take up to 15 units/term (4 classes maximum), as long as the units are included in this agreement and are part of an academic program that is designed to award students both a high school diploma and an associate's degree.
- Only those MIT Academy high school students who test non-proficient in English and/or mathematics will be allowed to enroll in any remedial course offered by Solano Community College on the MIT campus.
- MIT Academy students enrolled in courses offered through this partnership will not be assessed any fee that is prohibited by the Education Code Section 49011 and will be exempt from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.

3) Stipulations regarding allowances and apportionments, as follows:

- Solano Community College and MIT Academy understand that, for all courses on the MIT Academy campus, including closed courses, SCC will be credited with those units of FTES attributable to the attendance of eligible high school pupils
- Solano Community College and MIT Academy understand that MIT Academy will not receive a state allowance or apportionment for any course or instructional activity for which Solano Community College will be paid an allowance or apportionment

4) Stipulations regarding reporting, as follows:

- Solano Community College will be the employer of record for purposes of assignment monitoring and reporting to the county office of education.
- MIT Academy will assume reporting responsibilities pursuant to applicable federal teacher quality mandates.

- 5) Mutual filing of a CCAP Annual Report to the office of the Chancellor of the California Community Colleges, including all required data, as follows:
- Total number of MIT Academy students enrolled in the partnership by gender and ethnicity
 - Total number of Solano Community College courses by category and type
 - Total number and percentage of successful MIT Academy student course completions by course category and type
 - Total FTES generated by CCAP partnership

The parties hereby attest that their respective governing boards presented the draft agreement as an informational item at an open public meeting and, at a subsequent open meeting, voted to approve the final agreement after taking comments from the public.

For Solano Community College:

For Mare Island Technology (MIT) Academy:

2016-2017 College and Career Access Partnership Agreement

<i>What</i>	<i>Units</i>	<i>When</i>	<i>College</i>	<i>Intended Audience</i>
GRIFFIN COLLEGE				
MATH 11, Elementary Statistics	4	<i>Summer, 5 weeks</i>	SCC	<i>Rising Seniors*</i>
ART 30B, Mural Painting: History, Community, Practice	3.5	<i>Summer, 4 weeks</i>	SCC	6-12
COUN 55, Valuing Diversity	3	<i>Summer, 4 weeks</i>	SCC	8-12
COUN course to be designated "Get Focused, Stay Focused" High School Freshman Seminar	2	<i>Summer, 5 days (32 hours) 2 weeks before school starts in August—beginning summer 2016</i>	SCC	<i>Rising Freshmen</i>
FALL SEMESTER				
MATH 11, Elementary Statistics	4	<i>Fall, part of MIT schedule</i>	SCC	<i>Seniors*</i>
ENG 1, College Composition/ LR 10 Research	5	<i>Fall, part of MIT schedule</i>	SCC	<i>Seniors**</i>
ENG 360, Accelerated English	4	<i>Fall, part of MIT schedule</i>	SCC	<i>Seniors**</i>
COUN 101, College Orientation	.5	<i>Fall (during Senior Seminar)</i>	SCC	<i>Seniors</i>
COMM 1, Introduction to Public Speaking	3	<i>Fall, T-Th between 4 & 6 p.m.</i>	SCC	8-12
CIS 61, Creating Web Pages	3	<i>Fall, M-W between 4 & 6 p.m.</i>	SCC	8-12
SPRING SEMESTER				
ENG 2, Critical Thinking and Writing about Literature	4	<i>Spring, part of MIT schedule</i> Note: ENG 1 pre-requisite	SCC	<i>Seniors**</i>
ENG 1, College Composition/ LR 10 Research	5	<i>Spring, part of MIT schedule</i>	SCC	<i>Seniors**</i>
COUN 50, Career/Life Planning	3	<i>Spring, T-Th between 4 & 6 p.m.</i>	SCC	<i>10-12, priority to Seniors</i>
CIS 62, Creating Web Interactivity	3	<i>Spring, M-W between 4 & 6 p.m.</i> Note: CIS 61 pre-requisite	SCC	8-12
CINA 11, American Cultures in Film	3	<i>Spring, M-W between 4 & 6 p.m.</i>	SCC	8-12

*Seniors in mathematics: Seniors with an MIT Academy Algebra II grade of \geq “C” will take SCC Statistics in the summer, with an MIT support class. Those who did not pass MIT Academy Algebra II grade of \geq “C” will take SCC Intermediate Algebra or MIT/Plato Algebra II in the summer, with an MIT support class, and then take SCC Statistics in the fall, with an MIT support class.

**Seniors in English: Seniors with an MIT Academy English 11 grade of \geq “B” OR a \geq 2.6 GPA overall in grade 11 will take SCC English 1 in the fall, with an MIT support class, as needed, and SCC English 2 in the spring. Those who did not have a grade of \geq “B” in MIT Academy English 11 OR a GPA of \leq 2.6 overall in grade 11 will take SCC English 390 in the fall, with an MIT support class, and then take SCC English 1 in the spring, with an MIT support class.